



# Seller Moving Checklist

MOVING OUT INVOLVES MANY IMPORTANT TASKS FOR A SMOOTH TRANSITION. THIS CHECKLIST GUIDES YOU THROUGH CANCELING UTILITIES, PACKING, AND PREPARING FOR THE MOVE. STAYING ORGANIZED ENSURES YOU LEAVE YOUR HOME WITH CONFIDENCE.

## 4 Weeks Prior

### Create a Moving Binder

- This is an organized list of what you'll want to do week by week (insert this checklist)
- Inventory your rooms and make a list of what is essential and non-essential
- Set an area aside for items to be disposed of or donated

### Confirm Moving Details:

- Schedule the move with your movers or truck rental, and verify timing and location.

### Moving Tips:

- Uhaul's website has some great tips for packing and moving.
- See [www.Uhaul.com/Tips/Moving](http://www.Uhaul.com/Tips/Moving)
- <https://www.uhaul.com/Tips/Packing>

**Research Moving Companies  
(if applicable)  
(3 to 4 Weeks Out)**

**Company:**

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**Notes:**

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**Company: Notes:**

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## 3 Weeks Prior

### **Pack Non-Essentials:**

- Start packing items you don't use daily (books, seasonal items, decor).

### **Pack valuable items and important documents separately:**

- Pack a box of immediate necessities, including toiletries, clothes, important documents, medications, and chargers.

### **Plan for Pets and Kids on Moving Day:**

- Arrange for care or activities for children and pets during the move to minimize stress and distractions.

## 2 Week Prior

### **Plan your cleaning strategy or schedule a professional cleaner**

- While the Utah Real Estate Purchase Contract (REPC) only requires the home to be left in "broom clean" condition—which simply means swept and free of debris—it's a thoughtful gesture to leave the home in the condition you would appreciate if you were moving in. Taking a little extra time to clean and tidy the space can leave a positive impression on the buyers and help ensure a smooth transition.
- Have a crew lined up to help clean the home the day of you move, or after the move out is complete, depending on the buyer's possession rights in the contract.

### **Schedule Settlement (when you will sign) with your agent and the title company**

- If necessary schedule someone to watch your children during this time

## 1 Week Prior

### **Prepare an Essentials Box:**

- Pack a box of immediate necessities, including toiletries, clothes, important documents, medications, and chargers that you may need the day you move in.

## Transfer Utilities (start of final week):

- City:                       Electricity:                       Gas:
- Sewer:                       Secondary Water:                       Internet:
- Cable/Direct TV:

## Transfer Mail

- USPS:

## Confirm Moving Details:

- Reconfirm moving arrangements with your movers or truck rental, and verify timing and location.

## Cancel/Stop accounts for any Smart Devices (doorbells, thermostats, etc.)

- Many smart devices will not allow the new owner to set up and activate a new account until the previous subscriber and owner of the device cancels their service. This is usually for privacy and safety. This will also keep you from paying for services you no longer need or use.

## SETTLEMENT DAY

- Bring a valid ID to closing and a secondary form of ID (credit card, membership card, etc).
- Hand over all keys, remotes, and codes. Leave all keys in a location that is easy to find and access. The Buyer agent will usually secure one key prior to settlement to give to their client or meet them at the property, one you have moved out.
- Confirm that utilities are still set to be transferred.

## POST MOVE

## Refer you friends and family and provide us with a 5 Star Review

- We hope you had a 5 Star journey working with us. If so, we would greatly appreciate it if you would write us a 5 Star review on Google or Facebook. Thank you for giving us the opportunity to be your realtors and we hope you'll always come back to us for all your real estate needs in the future.